

Questions	Notes	Score 1-5
Overall presence / appearance		
Related education		
Are you a CPA?		
Please review your experience:		
As a CFO		
As a controller		
In our industry		
In a related industry		
In early-stage or later-stage businesses		
Creating annual financial plans		
Raising capital (if applicable)		
Managing banking relationships		
What do you think is the most important part of the financial planning process?		
What component of finance do you find to be the most interesting? Why?		
What component of finance do you find to be the least interesting? Why?		
Please list three key areas where you could bring value to a company		
What do you think is the primary role of a CFO?		
How does the role from CFO differ from that of a controller?		
Please describe your performance at your last two positions		
Please describe your largest failure and what you learned from it		
What process do you use to communicate with business leadership on a monthly / annual basis?		
Can you show me a sample of your monthly financial reports?		
What accounting and ERP systems are you familiar with?		
What type of leadership do you like best? Worst? Why?		
How would those that have worked around and for you describe your personal brand?		
What are your 5-year goals?		
Why are you interested in this position?		
Screening tool summary		
References		
NOTES:		
	Total	